Rajiv Gandhi University of Health Sciences, Karnataka

IV Semester Bachelors in Hospital Administration Degree Examination – APRIL-2019

Time: Three Hours Max. Marks: 80 Marks

Fundamentals of Accounting

Q.P. CODE: 1303

(QP contains two pages)

Your answers should be specific to the questions asked

Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. Explain internal and external users of accounting information.
2. Explain Trading Account, Profit and Loss Account and Balance Sheet.
3. Draw the two column cash book and record the following transaction also prepare the bank account assuming cheque received are paid into bank on same date.
   2013
   Jan 1st – Commenced business with cash Rs. 22,600
   Jan 2nd – Opened a current account and deposited Rs. 16,000
   Jan 5th – Received a cheque for Rs. 15,000 for goods sold
   Jan 8th – Issued a cheque for Rs. 10,000 furniture purchase.
   Jan 9th – Purchased goods for Rs. 3,000 and paid by cheque
   Jan 10th – Received a cheque for Rs. 4,900 in settlement of Rs. 5,000 from ram
   Jan 12th – Paid into bank Rs. 5,000
   Jan 15th – Paid rajan Rs. 2,250 in settlement of Rs. 2,500
   Jan 18th – Drew cheque for personal use Rs.500
   Jan 20th – Paid wages in cash Rs. 600
   Jan 22nd – Drew for office use Rs. 2,500
   Jan 25th – Paid salary by cheque Rs. 1,500
   Jan 30th – Paid in excess of Rs. 1,000 to bank

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. Explain any four accounting concepts.
5. Explain different system of book keeping.
6. Differentiate between journal and ledger?
7. Explain the errors disclosed by trial balance.
8. What is meant by bank reconciliation statement? Explain its advantages?
9. Journalise the following transactions of M/S Hari and Sons.
   2014
   July 1st – Business started with Rs. 1,00,000 and cash deposited in bank Rs. 60,000
   July 2nd – Machinery purchased from anitha on credit Rs. 20,000
   July 5th – Furniture purchased from bharath for cash Rs. 10,000
   July 10th – Goods sold to yeshas Rs. 9,000
   July 11th – Goods returned by yeshas Rs. 1,000
   July 12th – Goods sold for cash Rs. 20,000
   July 15th – Purchase of goods for cash Rs. 10,000
   July 18th – Cash received from yeshas Rs. 4,000
   July 20th – Cash paid to Xavier Rs. 8,000
   July 25th – Cash withdrawn from bank Rs. 20,000
   July 28th – Advertisement expenses Rs. 5,000
   July 30th – Office stationery purchased for Rs. 2,000
   July 31st – Paid rent Rs. 1,000
   July 31st – Cash withdrawn from bank for personal use Rs. 2,500

10. Prepare a trial balance from the following:

Capital	24,000	Opening stock	8,500
Furniture	2,600	Purchases	8,950
Cash at bank	730	Carriage	300
Sales	22,500	Buildings	12,000
Returns inwards	1,900	Trade expenses	1,000
Return out wards	350	Discount received	970
Office rent	2,270	salary	3,000

11. Enter the following transactions in proper subsidiary books:
Jan 2 – Sold goods to yatiraj, subject to a trade discount of 10% Rs. 3, 000
Jan 4 – Received a debit note from yatiraj in respect of overcharge in the bill Rs. 200
Jan 5 – Yatiraj returned damaged goods Rs. 100
Jan 12 – Jayraman returned goods Rs. 100
From the following balances extracted at the close of the year anded 31st march 2014, prepare profit and loss account of Balaram as at that date

12. Prepare a balance sheet from the following:

Capital	11,000	Furniture	8,000
Computers	12,000	Cash	6,000
Bills receivable	4,000	Bills payable	5,000
Reserves and surplus	3,000	Bank overdraft	5,700
Creditors	2,200	Mortgage loan	5,600
Outstanding expenses	1,200	Outstanding income	1,500
Prepaid expenses	2,200		

13. Prepare a bank reconciliation statement from the following particulars:
a) Credit balance as per pass book on 31st march 2013, Rs. 25,00
b) Cheques amounting to Rs.4,000 were deposited for collection but cheques for Rs. 2,000 have been credited in the pass book in april 2013
c) Cheques amounting to RS. 2,500 were drawn on 25th march 2013, out of which cheques of Rs. 1,500 were cashed upto 31st march 2013
d) A wrong debit of Rs. 100 appears in the pass book
e) Bank charges Rs. 25 appear in pass book but not in the cash book
f) Interest on investments collected by the bank and credited in the pass book Rs.400 but not entered in the cash book
g) a cheque of Rs, 150 received from a customer was entered in the cash book in march 2013 but the same was omitted to be paid into bank

SHORT ANSWERS (Answer any ten) 10 x 2 = 20 Marks

14. Define accounting.
15 What is accounting equation?
16. What is meant by real account?
17. What is meant by insolvent?
18. Name any four current liabilities?
19. Who is a debtor?
20. What is meant by statement of affairs?
21. How do you treat closing stock in final accounts?
22. What is meant by trial balance?
23. What is meant by capital?
24. What is meant by bad debts?
25. What is meant by invoice?

Rajiv Gandhi University of Health Sciences, Karnataka

IV semester Bachelors in Hospital Administration Degree Examination – SEP-2019

Time: Three Hours | Max. Marks: 80

Marks

Epidemiology and Public Health Administration

Q.P. CODE: 1313

Your answers should be specific to the questions asked.

Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. Explain briefly Revised National Tuberculosis Control Programme.
2. Define demography. Explain the scope of demography. Write a note on demographic trends in India.
3. Define policy. Write briefly about National Population Policy – 2002.

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. Explain ecological concept of health.
5. Functions of UNICEF
6. Principles of Primary Health Care
7. Write briefly on National Malaria Control Programme.
8. Explain the various levels of prevention.
9. Explain the health care delivery system of India at state level.
10. Write a note on National AIDS Control Programme.
11. Objectives of five year plan
12. Write a note on Universal Immunization Programme.
13. Minimum needs programme

SHORT ANSWERS (Answer any ten) 10 x 2 = 20 Marks

14. Functions of PHC
15. Epidemiological triad
16. Define primary health care.
17. Recommendations of Bhore committee
18. Exclusive breastfeeding
19. List the methods of temporary and permanent methods of family planning.
20. Functions of health worker female
21. Define Incidence and Prevalence.
22. Classification of hospitals
23. Functions of Indian Red Cross Society
24. Define surveillance.
25. Functions of Anganwadi worker

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Rajiv Gandhi University of Health Sciences, Karnataka

IV semester Bachelors in Hospital Administration Degree Examination – APRIL-2019

Time: Three Hours Max. Marks: 80 Marks

Epidemiology & Public Health Administration
Q.P. CODE: 1313

Your answers should be specific to the questions asked. Draw neat labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. Define Demography. Give a brief account of Demography cycle and demographic trends in India.
2. Enumerate the various health committees. Discuss in detail recommendations of Bhore committee.
3. Discuss in detail about the objectives and functions of WHO.

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. Give a detailed account of 12^{th} five year plan.
5. Write a note on National health programmes.
6. Describe in detail ASHA.
7. Explain briefly about roles and functions of Community Health Centres.
8. Illustrate integrated child development scheme
9. Classification of hospitals.
10. Tuberculosis association of India
11. Briefly explain the family planning in India.
12. Illustrate in detail mortality indicators
13. Write a note on prevalence.

SHORT ANSWERS (Answer any ten) 10 x 2 = 20 Marks

14. CARE
15. Define health.
16. Levels of healthcare
17. ANM
18. AYUSH
19. What is incubation period?
20. Levels of prevention
21. Surveillance
22. Reproductive and child health program
23. Millennium Development Goals
24. Infant mortality rate
25. Public Health

Rajiv Gandhi University of Health Sciences, Karnataka

IV semester Bachelors in Hospital Administration Degree Examination – APRIL-2019

Time: Three Hours Max. Marks: 80 Marks

Hospital Core Service

Q.P. CODE: 1314

Your answers should be specific to the questions asked. Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. Discuss briefly about the blood bank services of the hospital.
2. Enumerate and explain some administrative services of hospital.
3. Explain Cardiology department under following headings: Introduction, list of equipments, organization structure and Policy and Procedures.

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. Importance and functions of laboratory
5. Write a note on policies and procedures of Engineering and maintenance services in hospital.
6. Discuss in detail function and workflow of laundry department.
7. Explain briefly about nursing department of hospital.
8. Describe orthopedic department in detail.
9. Illustrate hospital ambulance services
10. Give a detailed account about the Pharmacy services of hospital.
11. Telemedicine
12. Write a note on Plastic surgery.
13. Discuss importance and functions of Neurology department.

SHORT ANSWERS (Answer any ten) 10 x 2 = 20 Marks

14. Types of hospital clinical services
15 Distinguish Nephrology and Urology
16. Hospital mortuary
17. Importance of sanitation
18. Dietary services of hospital
19. What is Lumbar puncture?
20. Anesthesia and its importance
21. Physiotherapy
22. Chemotherapy
23. Describe qualities of ideal hospital administrator.
24. Incineration
25. Common diseases related to Gastroenterology

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Rajiv Gandhi University of Health Sciences, Karnataka

IV semester Bachelors in Hospital Administration Degree Examination – OCT 2019

Time: Three Hours Max. Marks: 80 Marks

Hospital Core Service
Q.P. CODE: 1314
(QP contains two pages)

Your answers should be specific to the questions asked.
Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. Discuss Hospital services in detail under following headings
    - Definition of hospital services.
    - Classification of hospital services
    - Difference between clinical, non clinical and support services
    - Importance of each services in total care provided by hospital
2. Explain Neurology department under following headings:
    - Introduction
    - Common diseases
    - Work flow of the department
    - Organization structure
    - Policy and procedures
    - List of equipment
3. Assume that you are administrator of a 250 bedded multi specialty hospital in a metro city. What would be your roles and responsibilities as an administrator? What would be possible challenges and how you would overcome that?

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. Describe importance of security service in a Hospital.
5. Describe function of reception services in a corporate hospital.
6. Describe types of internal medicine.
7. Describe policy and procedures of anesthesia department.
8. Describe Physiotherapy services.
9. Describe significance of pharmacy services in a hospital.
10. Describe objectives of HIS.
11. Describe radiation protection measures applicable for patients and staff in a hospital.
12. Write policy and procedures for Hospital pathology lab.
13. Describe types of Nursing audit.

SHORT ANSWERS (Answer any ten) 10 x 2 = 20 Marks

14. Define Nursing services as per WHO.
15 Draw work flow of gastroenterology department.
16. List out name of common diseases in dermatology.
17. Describe term clinical pathology and clinical hematology.
18. Draw work flow of hospital kitchen/dietary department.
19. Describe water requirement standards for hospitals.

20. Importance of good housekeeping services in a hospital.
21. Draw process flow of hospital pharmacy service.
22. Describe importance of hospital information system.
23. Write organization structure of radiology department.
24. Describe terms Nephrology and Urology.
25. Describe cosmetic surgery and plastic surgery.

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Rajiv Gandhi University of Health Sciences, Karnataka

IV semester Bachelors in Hospital Administration Degree Examination – OCT-2019

Time: Three Hours Max. Marks: 80 Marks

Strategic Management
Q.P. CODE: 1315

Your answers should be specific to the questions asked.
Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. Explain social responsibility of business towards various sections of society.
2. Explain SWOT analysis.
3. Explain project and procedure implementation in strategic implementation.

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. Explain need for strategic management.
5. Explain key success factors.
6. Explain various components of marketing policies.
7. Explain the importance of strategic evaluation.
8. Explain social audit.
9. Explain value chain analysis.
10. Explain social responsibility of business towards consumers.
11. Explain the importance of business policy.
12. Explain different kinds of merger.
13. Explain corporate culture.

SHORT ANSWERS (Answer any ten) 10 x 2 = 20 Marks

14. What is strategy?
15. What is mission?
16. What is procedure?
17. What is cost leadership?
18. What is stability strategy?
19. What is benchmarking?
20. What is environmental scanning?
21. What is strategic surveillance?
22. What is premise control?
23. What is seven 7's of Mckinsey model?
24. What is program?
25. Mention any four areas of social responsibility.

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Rajiv Gandhi University of Health Sciences, Karnataka

IV semester Bachelors in Hospital Administration Degree Examination – APRIL-2019

Time: Three Hours | Max. Marks: 80 Marks

Strategic Management
Q.P. CODE: 1315

Your answers should be specific to the questions asked.
Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. Explain McKinsey 7's model.
2. Explain various steps involved in strategic implementation.
3. Explain strategic evaluation and control.

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. Explain features of business policies.
5. Explain need for strategic management.
6. Explain program, procedure and budget.
7. Explain value chain analysis.
8. What is stability strategy? When is this strategy adopted?
9. What are the steps involved in strategy implementation?
10. Explain corporate culture.
11. What are the various components of financial policies?
12. Explain social audit.
13. Explain social responsibility of business towards customer.

SHORT ANSWERS (Answer any ten) 10 x 2 = 20 Marks

14. What is strategy?
15. What is policy?
16. What is vision?
17. What is forward integration?
18. What is cost leadership?
19. Mention levels of strategy.
20. What is environmental scanning?
21. What is meant by merger?
22. What is key result area?
23. What is social responsibility?
24. What is corporate politics?
25. What is rule?

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Rajiv Gandhi University of Health Sciences, Karnataka

IV semester Bachelors in Hospital Administration Degree Examination – OCT-2019

Time: Three Hours Max. Marks: 80 Marks

Management Information System

Q.P. CODE: 1316

Your answers should be specific to the questions asked. Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. What is system approach? What are its steps? Explain with examples.
2. Explain the classification of computer.
3. What is data dictionary? Explain how it should help a database user?

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. What are the various types of decisions?
5. MIS in Human resource management
6. Data mining
7. Source of information
8. Types of Levels of management
9. Types of computers
10. Process of implementing MIS
11. Source of data.
12. DSS and GDSS
13. DBMS

SHORT ANSWERS (Answer any Ten) 10 x 2 = 20 Marks

14. What are unstructured decisions?
15. What is data warehouse?
16. What is electronic data processing?
17. What is system software?
18. What is data mining?
19. Expand MICR.
20. What is simulation?
21. Name any four secondary storage devices.
22. What do you mean by primary key?
23. What is flow chart?
24. What is information?
25. What is file?

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Rajiv Gandhi University of Health Sciences, Karnataka

IV semester Bachelors in Hospital Administration Degree Examination – APRIL-2019

Time: Three Hours Max. Marks: 80 Marks

Management Information System

Q.P. CODE: 1316

Your answers should be specific to the questions asked. Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. Describe the structure of MIS.
2. What is systems approach? What are its steps? Explain with examples.
3. Explain the classification of computer.

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. Differentiate between data and information
5. Explain the various types of system.
6. What are the components of system?
7. What are the various types of decisions?
8. How MIS does helps in decision making?
9. Discuss various components of a computer.
10. Explain the functions of CUP and ALU.
11. Discuss the objectives of TPS.
12. Discuss the importance of GDSS.
13. Explain characteristics of ERP.

SHORT ANSWERS (Answer any Ten) 10 x 2 = 20 Marks

14. Define MIS.
15. What is business system?
16. What is outsourcing?
17. What is internet?
18. What is batch processing system?
19. Define computer.
20. State any four characteristics of computer.
21. Define a micro-computer.
22. Define software.
23. What is group decision making?
24. What is simulation?
25. What is report processing?

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