Rajiv Gandhi University of Health Sciences, Karnataka

IV Semester Bachelors in Hospital Administration Degree Examination – SEP-2018

Time: Three Hours Max. Marks: 80 Marks

Fundamentals of Accounting

Q.P. CODE: 1303

(QP contains two pages)

Your answers should be specific to the questions asked

Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. What is accounting principle? Explain accounting concepts and conventions.
2. Explain accounting system and process.
3. Prepare a final accounts from the following trial balance and other adjustments:

PARTICULARS	DEBIT	CREDIT
Machinnery	78,000	------
Furniture	2,000	------
Capital	------	1,00,000
Purchases and sales	60,000	1,27,000
Returns	1,000	750
Stock	30,000	-------
Discount	425	800
Debtors and Creditors	45,000	25,000
Salaries	7,550	------
Wages	10,000	------
Carriage outward	1,200	------
Provision for bad debts	------	525
Rent	10,000	------
Advertisement	2,000	------
Cash	6,900	------
Total	2,54075	2,54,075

ADJUSTMENTS:

A. Closing stock Rs. 34,220
B. Provision for bad debts Rs. 500
C. Allow interest on capital at 10% PA
D. Depreciate machinery by 10% PA and furniture by 5% PA
E. Outstanding salary Rs. 550

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. Explain the limitations of accounting.
5. Explain branches of accounting.
6. Differentiate between debit note and credit note.
7. What is cash book? Explain different kinds of cash book?
8. Explain different kinds of assets and liabilities.
9. Explain errors undisclosed by trial balance.
10. Prepare a personal account of varun from the following transactions in the books of ganesh:
    Mar 1 – Debit balance of varun RS. 1050
    Mar 5 – Bought from varun Rs. 1,500
    Mar 7 – Cheque issued to varun Rs. 1,800
    Mar 9 – Sold to varun Rs. 3,500
    Mar 12 – Ganesh sold goods to varun Rs. 1,600
    Mar 14 – Varun sold goods to ganesh Rs. 900

Mar 20 – Received cheque from varun Rs. 1,800
Mar 24 – Varun claimed as allowance of Rs. 300 for damaged goods.
Mar 28 – Varun received goods returned by ganesh Rs. 450

11. Journalise the following transactions.

2013

Jan 1st Seetha started business with a capital of Rs. 50,000
Jan 2nd She purchased furniture for Rs. 5,000
Jan 3rd She bought goods on credit from vinod for Rs. 8,000
Jan 14th She sold goods to suresh for RS. 5,000 Jan 15th She received cash from suresh Rs. 3,00
Jan 18th She purchased goods for Rs. 12,000
Jan 25th She sold goods for cash Rs. 8,000
Jan 28th She paid rentr Rs. 1,200
Jan 31st She pais vinod Rs. 3,000 on account.

12. From the following information prepare a trial balance as on 31st March 2013

Capital	12,500	Sales	15,450
Furniture	640	Motor car	6,250
Buildings	7,500	Debtors	3,800
Creditors	2,500	Bad debts	125
Opening stock	3,460	Purchases	5,475
Bank (Cr)	2,850	Purchase returns	125
Commission (Cr)	375	Sales returns	200
Advertisement	250	Interest account (Dr)	118
Cash balance	650	Insurance and tax	1,250
Salaries	4,082		

13. Enter the following transactions in simple cash book.
July 1 – Balance of cash in hand Rs. 15,000
July 8 – Purchased goods for cash from X for Rs. 3,200
July 15 – Sold goods for cash Rs. 4,800 to Y
July 20 – Received commission is Rs. 650
July 21 – Paid commission Rs. 550
July 28 – Paid to satish on account Rs. 7,150
July 31 – Paid salary to the office clerk Rs. 1,000 and office rent Rs. 600

SHORT ANSWERS (Answer any ten) 10 x 2 = 20 Marks

14. What is meant by book keeping?
15 Who is a creditor?
16. What is meant by journal?
17. What is meant by posting?
18. What is meant by accrual basis of accounting?
19. What is bank reconciliation statement?
20. What is meant by voucher?
21. What is meant by nominal account?
22. How do you treat prepaid insurance in final accounts?
23. What is meant by drawings?
24. What is balance sheet?
25. Name any four users if accounting information?

Rajiv Gandhi University of Health Sciences, Karnataka

IV semester Bachelors in Hospital Administration Degree Examination – MARCH-2018

Time: Three Hours Max. Marks: 80 Marks

Epidemiology and Public Health Administration

Q.P. CODE: 1313

Your answers should be specific to the questions asked. Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. Bring out the objectives and different projects being carried out by CARE INDIA.
2. Write a note on National Rural Health Mission.
3. Enlist the national health programs in India. Discuss briefly the national anti-malarial program in India.

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. Classification of healthcare levels.
5. Strategies for leprosy elimination program.
6. Family Planning in India.
7. Demographic trends in India.
8. Mental Health Program in India.
9. Quantitative Characteristics of Demography.
10. Health Policy.
11. Role of private sector in the healthcare delivery.
12. Health for All by 2000 AD
13. Indian Red Cross Society

SHORT ANSWERS (Answer any ten) 10 x 2 = 20 Marks

14. Define Incidence.
15. Functions of Community Health Centre.
16. Multi Sectorial Approach.
17. Levels of prevention.
18. Vector control measures.
19. Define Prevalence.
20. National Health Accounts.
21. Dengue Fever Control.
22. Definition of Infant Mortality Rate and it's current value (India).
23. Sanitation.
24. Dais.
25. Active Surveillance.

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IV semester Bachelors in Hospital Administration Degree Examination – SEP-2018

Time: Three Hours Max. Marks: 80 Marks

Hospital Core Service

Q.P. CODE: 1314

Your answers should be specific to the questions asked. Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. What is nursing service? Describe under following headings: Nursing by-laws rules policies and procedures, nursing audit and role of nursing in patient care.
2. Enumerate non clinical services in hospital. Give a brief account of Radiology and Imaging services.
3. Discuss in detail about the roles, functions and qualities of an ideal hospital administrator.

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. Importance and functions of Pharmacy
5. Write a note on policies and procedures of dietary services in hospital.
6. Discuss in detail function and workflow of OPD department.
7. Explain briefly about Pathology department of hospital.
8. Describe Anesthesia department in detail.
9. Illustrate hospital information system
10. Give a detailed account about the procedure of storing material in hospital stores.
11. Explain about the Nuclear medicine.
12. Write a note on Urology.
13. Discuss importance and functions of cardiology department.

SHORT ANSWERS (Answer any ten) 10 x 2 = 20 Marks

14. Types of hospital administrative services
15 Oncology
16. Safety laboratory
17. Classification of linen.
18. Engineering and maintenance services of hospital
19. What is Coronary artery bypass grafting surgery?
20. Telemedicine and its importance
21. Plastic surgery
22. Dialysis
23. Functions of housekeeping
24. Equipments used in Ambulance
25. Common diseases related to Endocrinology

Rajiv Gandhi University of Health Sciences, Karnataka

IV semester Bachelors in Hospital Administration Degree Examination – MARCH 2018

Time: Three Hours Max. Marks: 80 Marks

Hospital Core Services

Q.P. CODE: 1314

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LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. Discuss in detail the importance and functions of house keeping department services in hospital.
2. What are the objectives of nursing administration in hospital? Enumerate the nursing audit in hospital.
3. Describe the role of hospital administrator in a teaching hospital.

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. Importance of preventive maintenance in the hospital
5. Explain duties and responsibilities of a Hospital Administrator.
6. Briefly explain the principles of the health education.
7. Define urology. Explain common problems, organisation structure, policies and proceedures.
8. Explain importance of non-medical services in the hospital?
9. Radiology and imaging department
10. The functions of the dietary service
11. Functions of the OPD
12. Explain Paediatrics department.
13. Classification of ward accommodation

SHORT ANSWERS (Answer any ten) 10 x 2 = 20 Marks

14. What is Antenatal Clinic?
15 List the major equipments in the Radiology department.
16. Define Out Patient Department.
17. Differenciate between Urology and Nephrology.
18. What are the functional divisions you find in the Hospital laboratory?
19. What is Accident and Emergency service.
20. What is internal medicine? List some common problems.
21. List four common problems faced in the OPD.
22. Importance of Hospital formulary
23. Role of dietary service in the patient treatment
24. Importance of sanitation
25. Define “HIS”.

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IV semester Bachelors in Hospital Administration Degree Examination – SEP-2018

Time: Three Hours | Max. Marks: 80 Marks

Strategic Management
Q.P. Code : 1315

Your answers should be specific to the questions asked. Draw neat labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. Describe the steps in strategic evaluation & control process
2. Explain different levels of strategy.
3. a. Discuss how a development in organization's environment can affect an organization in its task environment.

   b. Structural considerations for implementation of strategies

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. Importance of business policy
5. Utility of strategic management
6. Need for environmental scanning
7. Elements of strategic management process
8. Strategy of diversification
9. Write a note on business unit strategies
10. Discuss role of leadership in development of strategies
11. Organizational change
12. Vision and Mission statement
13. Retrenchment strategy

SHORT ANSWERS (Answer any ten) 10 x 2 = 20 Marks

14. What is a turnaround strategy?
15 Vertical integration
16. Competitive factors affecting a firm
17. Characteristics of financial plan/policy
18. What do you mean by business strategy?
19. What is strategic decision making?
20. What do you understand by internal & external social responsibility
21. Strategic planning Vs tactical planning
22. Explain Corporate politics
23. Name the influences in technological environment
24. Define organizational strength & weakness
25. What is procedural implementation of strategy?

Rajiv Gandhi University of Health Sciences, Karnataka

IV semester Bachelors in Hospital Administration Degree Examination – APR-2018

Time: Three Hours | Max. Marks: 80 Marks

Strategic Management

Q.P. Code : 1315

Your answers should be specific to the questions asked. Draw neat labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. What do you understand by business environment? Describe the major environment forces which affect an organization.
2. a. Describe SWOT analysis & its significance

   b. Inter relationship between strategy formulation & implementation
3. What do you mean by social responsibility? Discuss the social responsibility of business towards customers & employees

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. What are the objectives of business policy?
5. Need for Strategic management
6. BCG matrix
7. Explain various retrenchment strategies
8. Write a note on strategic business unit.
9. What do you understand by merger strategies? Outline the types of mergers
10. Key result area
11. Social audit
12. Illustrate strategic planning process
13. In what way can an organization's structure & culture be an strength or weakness?

SHORT ANSWERS (Answer any ten) 10 x 2 = 20 Marks

14. What is business policy?
15 Name the levels of strategy
16. Types of diversification
17. Define policy
18. What is a stability strategy?
19. What do you understand by competitive advantage?
20. Define joint ventures
21. What is corporate culture?
22. Corporate governance
23. PEST analysis
24. Cost leadership strategy
25. What is strategic control?

Rajiv Gandhi University of Health Sciences, Karnataka

IV semester Bachelors in Hospital Administration Degree Examination – SEP-2018

Time: Three Hours | Max. Marks: 80

Marks

Management Information System

Q.P. CODE: 1316

Your answers should be specific to the questions asked.

Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. What is system approach? What are its steps? Explain with examples.
2. Explain the classification of computer.
3. What is data dictionary? Explain how it should help a database user.

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. What are the various types of decisions?
5. MIS in Human resource management
6. Data mining
7. Source of information
8. MIS for diagnostics
9. Types of computers
10. Process of implementing MIS
11. Source of data
12. DSS and GDSS
13. DBMS

SHORT ANSWERS (Answer any ten) 10 x 2 = 20 Marks

14. What are unstructured decisions?
15. What is data warehouse?
16. What is electronic data processing?
17. What is system software?
18. Discuss the types of databases.
19. What is expert system?
20. What is simulation?
21. Name any four secondary storage devices.
22. What do you mean by primary key?
23. What is flow chart?
24. What is information?
25. What is file?

Rajiv Gandhi University of Health Sciences, Karnataka

IV semester Bachelors in Hospital Administration Degree Examination – <<<>>>

Time: Three Hours | Max. Marks: 80

Marks

Management Information System

Q.P. CODE: 1316

Your answers should be specific to the questions asked. Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. Describe the structure of MIS based on organizational functions.
2. What is business process re-engineering? Explain its advantages and disadvantages.
3. Discuss the various subsystems of MIS.

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. What are the different types of computer?
5. What are the objectives of database?
6. Discuss the groupware system.
7. Distinguish between file management and database management.
8. Briefly explain the different types of databases used in an organization.
9. Explain the benefits of knowledge management.
10. Briefly discuss components of DSS.
11. Discuss advantages and limitations of expert system.
12. Explain Transaction Processing System of data.
13. What are the features of Object Oriented Programming?

SHORT ANSWERS (Answer any Ten) 10 x 2 = 20 Marks

14. Expand DBMS.
15. Define DSS.
16. What is high-level language?
17. What is an adaptive system?
18. What is database?
19. What is data resource management?
20. What is LAN?
21. What is report processing?
22. Expand MICR.
23. Name any four secondary storage devices.
24. What is desktop publishing?
25. What do you mean by flowchart?