Rajiv Gandhi University of Health Sciences, Karnataka

I Semester Bachelors in Hospital Administration Degree Examination - SEP-2017

Time: Three Hours | Max. Marks: 80 Marks

Principles of Management

Q.P. CODE: 1301

Your answers should be specific to the questions asked

Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. "Neo-classical approach did not reject the classical concept but tried to refine and improve them". Discuss.
2. Discuss the importance, nature and steps involved in planning.
3. What is communication? What is the importance, process and barriers of communication?

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. Write a note on the social responsibility of management.
5. Importance and steps in controlling
6. Write a note on the techniques of coordination.
7. Role of committees in management
8. Differentiate between management and administration with suitable examples.
9. Nature and styles of leadership
10. Span of control
11. Write a note on the nature and components of attitude.
12. Herzberg's Two-factor theory of motivation
13. Process of selection

SHORT ANSWERS (Answer any ten) 10 x 2 = 20 Marks

14. Benefits and limitations of MBO
15. Theory of "X" & "Y"
16. Enumerate the past-oriented methods of performance appraisal.
17. What are managerial skills?
18. Differentiate between line and staff authority.
19. What are the different roles of a manager?
20. What is vision and objectives?
21. What are standing plans?
22. What are the types of decision?
23. What is 360^0 appraisal?
24. Explain any two methods by which an informal group is formed.
25. Advantages of delegation

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I Semester Bachelors in Hospital Administration Degree Examination - SEP 2017

Time: Three Hours | Max. Marks: 80 Marks

Medical Terminology

Q.P. CODE: 1302

Your answers should be specific to the questions asked

Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. Enumerate the excretory organs of the human body. Write in detail about the anatomy and functions of urinary system.
2. Draw a neat labeled diagram and explain in detail the anatomy of female reproductive system.
3. Explain in detail the functions of the circulatory system.

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. Process of digestion and absorption of food
5. Give a brief account of the functions of the pituitary gland.
6. Vertebral column
7. Nerve cell
8. Body cavities
9. Write the meaning of the following suffixes:
   (a) -pathy (b) –tomy (c) –genic (d) –algia (e) –oma
10. Write the meaning of the following prefixe:
    (a) An- (b) Hyper- (c) Retro- (d) Sub- (e) Auto-
11. Write the meaning of the following combining forms:
    (a) Gynec/o (b) Nephr/o (c) Hepat/o (d) Ophthalm/o (e) Cerebr/o
12. Write the meaning of the following combining forms from the urinary system:
    (a) Cysto/o (b) Ureter/o (c) Vesic/o (d) Urethr/o (e) Ren/o
13. Write the meaning of the following combining forms from the respiratory system:
    (a) Alveol/o (b) Lob/o (c) Phren/o (d) Rhin/o (e) Thorac/o

SHORT ANSWERS (Answer any ten) 10 x 2 = 20 Marks

14. Lateral
15. Hypoxia
16. Polydypsia
17. Hysterectomy
18. Atherosclerosis
19. Laryngitis
20. Osteomalacia
21. Meningioma
22. Intraocular
23. Psychiatrist
24. Excision
25. Hepatoma

Rajiv Gandhi University of Health Sciences, Karnataka

I Semester Bachelors in Hospital Administration Degree Examination – APRIL 2017

Time: Three Hours | Max. Marks: 80 Marks

Medical Terminology

Q.P. CODE: 1302

Your answers should be specific to the questions asked

Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. Explain the structure and functions of large intestine with the help of neat labeled diagram.
2. Draw neat labeled diagram of digestive system. Explain in detail the glands of digestive system.
3. What are the excretory organs of the body? Describe the anatomical structure and function of urinary system.

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. Facial muscles
5. Name the parts of pharynx.
6. Pituitary gland
7. Blood vessels of lower limb
8. Process of digestion and absorption of food
9. Functions of liver
10. Endocrine glands
11. Name any ten prefixes in medical terminology.
12. Functions of respiratory system
13. Female reproductive organs

SHORT ANSWERS (Answer any ten) 10 x 2 = 20 Marks

14. Expand the following (a) IV (b) KUB (c) MRI (d) EEG.
15. Uses of medical terminology
16. Name the chambers of heart.
17. Hysterectomy
18. Ophthalmologist
19. Anal canal
20. Ureter
21. Glossitis
22. Functions of nose
23. Humerus
24. Obstetrician
25. Combined form

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Rajiv Gandhi University of Health Sciences, Karnataka

I Semester Bachelors in Hospital Administration Degree Examination – APRIL 2017

Time: Three Hours | Max. Marks: 80 Marks

Fundamentals of Accounting

Q.P. CODE: 1303

(QP contains Two Pages)

Your answers should be specific to the questions asked

Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. What is Balance Sheet? Enumerate the items which are usually shown in a balance sheet. What is the purpose of preparing Balance Sheet?
2. Journalize the following transactions in the books of Mr. Rajesh.
   Jan 1 – Started business with cash Rs.2,00,000
   Jan 3 – Purchased goods for cash Rs.60,000
   Jan 5 – Sold goods to Shyam Rs.60,000
   Jan 6 – Sold goods for cash Rs.20,000
   Jan 9 – Received cash from Shyam Rs.40,000
   Jan 13 – Goods purchased from Ram Rs.40,000
   Jan 20 – Cash paid to Ram Rs.20,000
   Jan 25 – Paid office rent Rs.4,000
   Jan 31 – Paid salary to staff Rs.20,000
   Jan 31 – Returned goods by Shyam Rs.10,000
3. What is Accounting Principle? Explain accounting concepts.

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. Differentiate between single and double entry system of Book Keeping.
5. Explain different type of Subsidiary Books.
6. Explain in detail the accounting system and process involved in hospital.
7. Explain in detail the accounting concepts and conventions.
8. Explain briefly Internal and External uses of Accounting information.
9. Write a note on system of accounting.
10. Explain briefly the types of Cash Book.
11. Write a note on Rectification of Errors and Trial balance.
12. Difference between Bills payable and Bills receivable
13. What are the methods of rectification of errors?

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SHORT ANSWERS (Answer any ten) 10 x 2 = 20 Marks

14. Mention the Golden rule of Debit and Credit.
15. What is GAAP?
16. Name the branches of accounting.
17. What do you mean by transaction?
18. What is debit note?
19. What is credit note?
20. What is the purpose of balance sheet?
21. What is meant by Posting?
22. What is a Fundamental accounting practice?
23. What is ledger?
24. What is journal?
25. Role of Accounts department in hospital

Rajiv Gandhi University of Health Sciences, Karnataka

I Semester Bachelors in Hospital Administration Degree Examination April 2017

Time: Three Hours | Max. Marks: 80 Marks

Hospital & Health System (History & Evolution)
Q.P. CODE: 1304

Your answers should be specific to the questions asked
Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two) 2 x 10 = 20 Marks

1. Briefly explain the evaluation of health care system.
2. Discuss the various modes of intervention.
3. Write a note on the reforms of health care system in developed countries.

SHORT ESSAYS (Answer any Eight) 8 x 5 = 40 Marks

4. Indicators of health for mortality and morbidity
5. Write a note on modern hospitals.
6. Cost benefit analysis in health field
7. Short note on National Leprosy eradication programme
8. Peculiarities of a hospital system
9. Short note on any five International Health Organizations under United Nation
10. Concept of health
11. Discuss the role of hospitals in PHC.
12. Short note on economics of health manpower
13. Short note on natural history of disease

SHORT ANSWERS (Answer any ten) 10 x 2 = 20 Marks

14. Functions of PHC
15. Define Hospital.
16. Concept of causation
17. What do you understand by disability adjusted life years (DALY)?
18. Concept of disease
19. Define system.
20. Rehabilitation
21. Bhore committee
22. What are the health policy indicator?
23. Define health.
24. Responsibility for health
25. Define accessibility.